



3 - Leadership Advisory Board Position Description

POSITION DESCRIPTION

Title: Texas Extension County Leadership Advisory Board Member

Leadership Advisory Board Advisor: County Extension Agent (County Coordinator)

Purpose of the Leadership Advisory Board: The primary “grass roots” programming effort is the connection the agency has with Leadership Advisory Boards. The Leadership Advisory Board is critically important to our ability to provide locally relevant educational programs. A strong LAB is vital for Texas Extension to achieve its mission and vision.

Benefits of Serving on the Leadership Advisory Board:

- 1) Be a significant part of the educational process
- 2) See the impact the County Extension Program has in the county
- 3) See the positive change in program participants
- 4) The life you change may be your own

Responsibilities of Leadership Advisory Board: The Leadership Advisory Board is responsible for the “big picture” of the county program. The five specific functions of the Texas Extension County Leadership Advisory Board are to:

1. Review the county Extension program’s mission and purpose. The board is responsible for reviewing the local program’s goals, objectives and primary audiences served.
2. Develop resources to ensure quality programs can be implemented.
3. Ensure legal and ethical integrity and maintain accountability.
4. Determine, monitor, and strengthen the existing program.
5. Enhance the county Extension program’s public standing.

Qualifications and Special Skills:

- 1) Residents in community / county
- 2) Interested in more than one area of Extension
- 3) See the community from a broad, general perspective
- 4) Are representatives of the county’s targeted audiences
- 5) Have good visioning and communicating skills
- 6) Are interested in the quality of life of the county

Time Required: The range of hours for face-to-meetings will vary from county to county. Generally the Leadership Advisory Board would meet face-to-face somewhere between 4-10 hours total per year. This also means attending two or three face-to-meetings per year. In addition, approximately ten hours may be needed outside of the face-to-face meetings to carry-out individual responsibilities. Leadership Advisory Board officers may require more time depending on the position.

Resources and Support Available: The County Extension staff will provide you with the necessary training you need to be a successful board member. Additional information is also available to you at <http://texasvolunteer.tamu.edu/>

If interested, respond to: The local County Extension Office