



# Mock Agenda for Fall Leadership Advisory Board Meeting

Use this worksheet to make sure the objectives of the Fall meeting are met.

Date of meeting: \_\_\_\_\_

Location of meeting: \_\_\_\_\_

Total number of LAB members in attendance: \_\_\_\_\_

Leadership Advisory Board members present: \_\_\_\_\_

1. Call to order.....President
2. Read minutes from Spring meeting..... Secretary
3. Report the results of all outcome/output programs  
 for that programming year (if available. If not available, this should be on the spring agenda.)  
 ..... All CEAs
4. Discuss and develop ways for LAB members  
 to help interpret these outcomes in the county.....President
5. Review program plans developed for the coming year ..... All CEAs
6. Determine how the LAB can provide leadership in  
 developing resources to support major programming efforts.....President
7. Other business as needed..... All
8. Elect officers for the next calendar year ..... All
9. Set date for Spring meeting ..... All