



Family and Consumer Sciences Program Area Committee Position Description

Title: Texas Extension Family and Consumer Sciences Program Area Committee Member

Family and Consumer Sciences Program Area Committee Advisor: County Extension Agent –Family and Consumer Sciences

Purpose of the Family and Consumer Sciences Program Area Committee: To ensure that programs relevant to local needs are being developed and implemented.

Benefits of serving on the Family and Consumer Sciences Program Area Committee:

- Be a significant part of the educational process
- See the impact the family and consumer sciences program has in the county
- See the positive change in program participants
- Experience personal growth from participation in this vital effort

Responsibilities of the Family and Consumer Sciences Program Area Committee: The committee is responsible for educational programs associated with family and consumer sciences. Members typically serve for 3 years. The six specific functions of the committee are

- To assist the county Extension agent (CEA) with the planning phase of programming.
- To assist the CEA with the implementation phase of programming.
- To assist the CEA with the evaluation phase of programming.
- To assist the CEA with the interpretation phase of programming.

- To assist the CEA with committee membership rotation to ensure optimum representation and diversity.
- To use the best management practices for financial management adopted by The Texas A&M University System and Texas Extension.

Qualifications and special skills:

- Resides in the community or county
- Is interested in family and consumer sciences
- Has a broad, general perspective of the issues related to family and consumer sciences in the county
- Represents the program's targeted audience
- Has good visioning and communication skills
- Is interested in the quality of life of the county

Time required: The committee usually meets two or three times a year. These meetings require 4 to 10 hours per year. In addition, about 10 hours may be needed to carry out individual responsibilities. Task force or coalition members who are appointed because of their expertise in a specific area will require more time.

Resources and support available: The county Extension staff will provide the training you need to be a successful Program Area Committee member. Additional information is available at <http://texasvolunteer.tamu.edu/>

If interested, respond to: The Texas Extension office in your county